



SCHOOL LIAISON ACTIVITY GUIDE

SUPPORTING YOUR STUDENTS ON THEIR LEARNING JOURNEY.

SUPPORTING YOU TO MEET THE GATSBY BENCHMARKS.



**tyne
metropolitan**
college



Part of
TyneCoastCollege

SCHOOL LIAISON SERVICE

The school liaison service is here to ensure your students have the correct information and advice and guidance to make an informed decision about what their options are after their GCSE exams. It is also a key part of supporting you in meeting the Gatsby Benchmarks.

Further, we can support you with year groups 7 through to 9 (see page 8 for more information). Sandie Best, whose professional profile is below, leads our school liaison and events team.



SANDIE BEST

Sandie, our School Liaison and Transition Coordinator, has been with us for over nine years.

Sandie started as a Student Advisor in the Gateway team at TyneMet before becoming the School Liaison Officer for TyneMet and Queen Alexandra Sixth Form College.

Since the creation of Tyne Coast College from the merger of South Tyneside College and TyneMet in 2017, Sandie has headed up the school liaison offer north and south of the river with a broad remit which includes vocational study, A Levels and specialist areas such as the maritime sector, promoting our international offer with South Shields Marine School.

She has forged strong links with schools, employers and other key stakeholders of the college. Qualified to Level 6 in careers guidance Sandie ensures that her and her team offer an outstanding service to schools and individuals alike.

Get in touch

E: Sandie.Best@
tynecoast.ac.uk

DANIELLE HOGG

In joining our growing team Danielle brings experience of providing motivating and dynamic engagement, designed to enthuse young people about their future and next steps.

During her time as a graduate ambassador for Northumbria University, Danielle helped to create and deliver bespoke packages to a wide range of age groups and abilities, equipping her with the flexible skills to work with both staff and school pupils.

Danielle's own educational background and career progression is a mix of both academic and vocational pathways, giving her the edge and credibility to advise young people on all of their options.



Get in touch

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JESSICA WELLS

Jess has a wealth of experience in providing careers information, advice and guidance to a range of audiences.

Originally from Lowestoft, she fell in love with the North East after studying at Newcastle University and decided to relocate here. As a former school careers lead and careers advisor, Jess is experienced in working closely with young people - particularly year 11s - supporting them to reach their goals.

Jess is passionate about ensuring all students have access to reliable advice on their next steps and that they feel confident in making choices about their future.

Get in touch

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THIS IS A CHALLENGING TIME FOR PLANNING FOR YOUR STUDENTS' CAREER DEVELOPMENT.

HERE'S HOW WE CAN HELP.

Since March we have been working extremely hard to adapt the way we can further support students and schools.

Not only have we added to the team, we have created a digital suite of resources designed to run alongside our face to face offer in this 'new normal', constantly changing environment.

We understand that access may be limited for the usual careers events and intervention, so our portfolio of virtual and digital activities can easily be rolled out to a wide range of year groups.

Please see page 6 for more specific information on our offer for Year 10 and Year 11 support.

Whether its face to face or remote, we can support you in the following ways:

- One-to-one meetings to offer independent advice and guidance on Further Education opportunities
- Impartial careers advice
- Organising interactive experience days to give students a taste of college life
- Visits to our college campus, bespoke to you/your student requirements (including free transport and lunch arrangements)
- Support in delivering careers events you hold at school
- Provide speakers for assemblies, workshops and motivational sessions
- Support in completing application forms
- Information and advice about university and Higher Education
- Support and advice on professional and vocational study and associated careers
- Apprenticeships - what they offer and how to apply
- Sector specific careers advice, including careers at sea via our world-renowned South Shields Marine School
- Sponsorship of school events, such as student celebrations, awards and proms

Open Events

We have our calendar of events ready for the year ahead (see below). This is to ensure continuity of support for yourselves, parents and students. We will be in constant contact with you to update on any additions to this timetable and to clarify whether each event will be onsite or virtual. Regular open events give students the chance to find out more about college life, take part in practical demonstrations, and discuss their options with our curriculum staff and student advisors.

Our open nights take place at our Coast Road Campus on the first Tuesday of every month (unless advised by the latest government guidance), and run from 4.30pm to 7pm.

First Tuesday of every month:

	VIRTUAL ONLY	VIRTUAL ONLY	VIRTUAL ONLY	VIRTUAL ONLY
DATES	02 FEB TUES 4.30PM-7PM	02 MAR TUES 4.30PM-7PM	13 APR TUES 4.30PM-7PM	04 MAY TUES 4.30PM-7PM
	01 JUN TUES 4.30PM-7PM			

SUPPORTING YOU TO MEET THE GATSBY BENCHMARKS

We know from our strong relationship with you that the pandemic created real concerns in how to continue to meet the Gatsby Benchmarks and provide the expansive offer of careers IAG opportunities to all of your students.

Please be reassured that we have taken every step to innovate and adapt so we can offer you an even bigger, even better, and even stronger offer than before. As a large organisation spanning north and south of the river we have our own specialists and support staff as well as a vast network of employers in place to support you and your schools with the task of meeting each benchmark. We are the highest Ofsted rated college on Tyneside, so there should be no doubt that we're your first port of call.

1. A stable careers programme

This year the focus has very much shifted to virtual and digital engagement. Throughout the Covid pandemic we have not only adapted our approach and support for our own students and their progression, but with regards to our offer to support schools.

Our school liaison team is highly experienced and qualified in developing a relevant and supportive partnership to ensure your pupils receive the highest level of careers guidance, and this year they have excelled in developing innovative ways of reaching a wider audience in challenging times.

We also have vast experience of developing and nurturing relationships with key stakeholders in schools, ensuring a consistent and reliable link.

Our team understands the importance of career planning, rather than promotion of courses.

We are invested in supporting your school across all age groups, ensuring that quality careers guidance is offered from a young age.

2. Learning from career and labour market information

We can offer you access to labour market information and deliver it in a way that engages and enthuses your pupils, from Year 7 up to Year 11 and beyond (where there is a sixth form).

Our extensive links with employers and our ability to provide relevant and high quality information on the local labour market is second to none. We can support students with applications and interviews, and can provide you with a 'next steps' literature stand, which can be a focal point to display information for pupils.

Our appropriately and highly trained staff can ensure your students have access to impartial and independent advice relating directly to the skills' needs of the local area and further afield where required.

We can provide first-hand encounters with employers and give students valuable workplace experiences, making their career aspirations seem more achievable, especially for high-achieving students who may lack knowledge of their options. We can host or support school-led careers events including talks, presentations, workshops and visits.

3. Addressing the needs of each student

We are dedicated to delivering content tailored to different industries and have an extensive selection of industry specialists, ranging from colleagues from the world-renowned South Shields Marine School to our ex-industry engineering lecturers and commercial hair and beauty team.

We can offer your students access to our highly experienced curriculum teams, most of whom have served their time working in the industry they now teach about. This can be done in a variety of ways, from virtual lessons and presentations, to visits and events, all tailored specially to your needs.

With equality of opportunity at the forefront of what we do, we deliver programmes from Level 1 up to HE – and our careers offer is personalised. This is because we understand that students come to us at different stages of their progression, and with different levels of ability.

Opportunities for advice, guidance and support must be tailored to the needs of each learner.

We understand that learners have different career guidance needs at different stages.

OUR SCHOOL LIAISON OFFICERS CAN WORK WITH PUPILS TO CREATE ACTION PLANS FOR **PROGRESSION** AND WORK WITH INDIVIDUALS TO HELP THEM **ACHIEVE THEIR GOALS**, RATHER THAN JUST ONE ENCOUNTER TO TICK A BOX. WE ARE ALSO **COMMITTED TO IMPROVING SOCIAL MOBILITY**, CHALLENGING STEREOTYPICAL THINKING AND WORKING WITH YOU TO **RAISE PUPIL ASPIRATIONS**.

4. Linking curriculum learning to careers

This challenging benchmark can be supported by working with our expert departments to embed careers in to the curriculum. STEM subjects are at the heart of the school programme and are pivotal in a huge range of careers, allowing students to explore where they could lead.

Specifically, and in tune with the current climate, we can provide tailored virtual and in-school packages for your use in a wide range of different formats across all curriculum areas, including group work resources and individual research tools.

We can support you in the fight to emphasise the importance of maths and English and have discovered that schools often find this additional support from an external source, rather than from a teacher, further strengthens the message.

We have worked alongside a number of enterprise advisors and co-ordinators in schools to develop careers programmes that expose pupils to employers, with excellent resulting feedback.

We have found that support at the Year 8/9/10 options stage is highly beneficial for the students to see 'why' the options they choose are important and linked to careers.

Students perform better when they recognise the real-life purpose and relevance of the activity. We can work with you to embed careers in to subject areas and provide speakers to present and engage with students. Problem-based challenges and activities support not just pupils but staff development, helping to build a culture of applied learning.

5. Introductions with employers and employees

As a large employer in the local and wider community, we can offer an extensive range of encounters/introductions with other employers and businesses to support your pupils' growing awareness of the opportunities available to them. We can also

draw upon our broad employer links, offering meaningful and significant workplace experiences, virtual if needed.

6. Experiences of workplace

The current climate means this is a challenging benchmark but, we can support pupils with relevant virtual visits to workplaces, allowing them to investigate potential career paths and discover what the world of work has to offer.

7. Encounters with Further and Higher Education

As one of the largest providers in the north east, we have an unrivalled curriculum offer - from entry level to HE - which supports our school liaison proposition and can be tailored to your school and pupils' needs.

8. Personal Guidance

We have Level 6 qualified staff who can support you with impartial and independent careers guidance interviews, allowing each pupil to have the same opportunity for high-quality support.

NAVIGATING FURTHER EDUCATION

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Parents evenings - Our careers and curriculum team can support your parent events with information, advice and guidance on life at college as well as hands on activities where appropriate.

Assemblies – Flexible for a range of year groups our assemblies are often the first introduction to college life for a student. These short sessions are a great starting point to excite and engage students in finding out more about a range of career and educational options.

Taster Days and College visits- we would love to invite you into our college and are happy to offer a taster day package bespoke to you and your students. Our subject staff are on hand to deliver interactive taster sessions and you are also welcome to select any of our engagement activities to also be delivered on the day. All tasters are free of charge and we provide transport and lunches for both staff and students.

Title	Description	Subject Areas	Year Group	Duration	Session Type	Gatsby Benchmarks
Student Life	This interactive taster will give students an insight into a day in the life of a Tyne Coast College student. Students will explore all of our on-site facilities, sporting excellence, work placement and volunteer opportunities along with all the added perks on campus.	Navigating further education	Flexible	60 mins	Taster	5,7
Study Skills	Developed in collaboration with our college lecturers, this interactive workshop aims to prepare students for further study. This session covers topics such as, independent study, note taking and revision tips and can be delivered in full or as separate modules	Navigating further education	Year 9 – 13	Flexible	Interactive Activity	2,5,7
Figuring out Finance	This fun, interactive game will get students thinking about the value of money. Whilst identifying real life financial issues, students will be challenged to face their problems head on. Students will learn all about financial support through education and explore how best to manage their money.	Navigating further education	Year 11 -13	60 mins	Interactive Activity	7
Vocational vs Academic	This session gives students an insight into the key differences between vocational study and academic courses.	Navigating further education	Year 9-11	45 mins	Presentation and Q&A	2,5,7
Intro to Marine	This is a deep dive into our Marine school, showing students exactly what a career in Marine looks like and how they can get there	Navigating further education	Year 9 – 11	45 mins	Exploratory session	7
Intro to HE	An introduction to all things Higher Education, from choosing the right course, entry requirements, the application process and all the added extras when you get there.	Navigating higher education	Year 12 – 13	45 mins	Presentation	7
Careers Quiz	This fun-filled interactive session walks students through a careers quiz, identifying key skills that they have and how these are linked to different careers	Navigating further education	Year 9	60 mins	Interactive Activity	2,3,4,7
Sell Yourself	An engaging workshop which encourages students to recognise their skills, strengths and aspirations. Through a series of activities, students will learn the do's and don't's when producing a CV or personal statement.	Navigating further education	Year 9 – 13	60 mins	Interactive Activity	2,3,7
Mock Interviews	We understand how daunting an interview can be! This is why we offer a variety of mock interviews, which can be adapted for different job sectors/university interviews.	Navigating further education/ Various Curriculum Subjects	Year 11 – 13	Flexible	Interactive Activity	2,4,5,7
1-1 Careers Guidance Sessions	We understand that for some schools, it is difficult to find a qualified level 6 adviser to meet with all of your students. This is where we come in. With our expert staff, we can provide impartial careers information, advice and guidance for a range of students with different needs at no cost to your school.	Navigating further education	Year 9 – 13	Flexible	1-1 Appointment	3,7,8
Results Day Support	An informal advice session to reassure students and tackle any pre-results anxiety. The session will advise students what to do if they don't get the results they expect and where to go for support.	Navigating further education	Year 11	Flexible	Information, support & guidance	8

SUBJECT SPECIFIC SESSIONS

WE ALSO OFFER A RANGE OF FUN AND ENGAGING ACTIVITIES AND EVENTS SPECIFICALLY TAILORED TOWARDS YEAR 7 & 8 AND SUITABLE FOR SMALL AND LARGE GROUPS.

Title	Description	Subject Areas	Year Group	Duration	Session Type	Gatsby Benchmarks
Be the Boss	An exciting opportunity for students to be the boss and recruit their perfect team. Students will be tasked with reviewing CVs, shortlisting candidates and interviewing for vacancies within their company. Once they have recruited their ideal employee, students will reflect on their decision and identify which candidate they want to aspire to be.	Business	Year 10 - 13	60 mins	Interactive Activity	3,4,5,6,7
Jobs of the Future	We recognise the importance of preparing our pioneers in an industry which may not even exist yet. In this session, students gain a valuable insight into labour market skill gaps, as well as potential options that they may not have explored before!	Computing/ STEM	Year 10 13	Flexible	Exploratory session and Q&A	2,3,4,7
Research Project	This session will guide students through the process of creating a research project plan. Students are then given the option to put their plan into action, writing up their research paper and submitting it into our competition. Our subject experts will then choose a winner and prizes will be delivered to school.	Flexible	Year 9 - 11	60 mins	Interactive Activity	3,4, 7

SESSIONS FOR STAFF

Whilst we understand it is imperative that students have access to key information and guidance, we are conscious that staff may need a little support too. This is where our teacher advice sessions come in. These sessions for Teachers and Careers Leads provide current information and advice to prepare for guiding students through their post-16 options, where to find relevant information and the application process. These could be delivered in school, college or virtually.

If you are interested in booking any of our outreach sessions, please do not hesitate to get in touch with the school liaison team and we will get you pencilled in! Alternatively, please scan the below QR code to find our simple booking form:



A REVOLUTION IN TECHNICAL EDUCATION

WHAT ARE T LEVELS?

T Levels are new two-year level 3 technical programmes that will sit alongside apprenticeships and A Levels within a reformed skills training system, primarily aimed at 16-18 learners.

They have been designed to create the skills revolution needed to meet the needs of the UK economy and are being developed in partnership with the government and the business and education sectors.

Their introduction is aimed at streamlining technical education and to focus on developing skills that sit within 15 industry routes. The first T Levels will be introduced in September 2020, with full roll-out intended by September 2024.

What's in a T Level?

T Levels will be based on employer-designed standards and content, which will prepare students for highly skilled jobs and enable them to adapt to meet the skills needs of the future.

Students achieving a T Level will have the numeracy, literacy, digital skills and wider transferable skills, attitudes and behaviours needed to succeed in occupations relevant to their chosen route and the wider workplace of the future.

T Levels consist of a number of components

- An approved technical qualification from an approved awarding organisation
- Meaningful work placement with an employer, lasting between 45 and 60 days, in their chosen industry
- English, maths and digital requirements (English and maths at a minimum of level 2)
- Any licence to practice requirements for that occupation
- Enrichment and tutorial time

**MEANINGFUL
WORK PLACEMENTS**

THE FIRST T LEVELS WERE INTRODUCED IN SEPTEMBER 2020, WITH FULL ROLL-OUT INTENDED BY SEPTEMBER 2024.

APPRENTICESHIP COURSES

OUR APPRENTICESHIPS ARE OFFERED THROUGH TYNE COAST COLLEGE, WHICH ENCOMPASSES TYNEMET AND SOUTH TYNESIDE COLLEGE AND THEIR ASSOCIATED BRANDS. BY BEING PART OF A BIGGER, BETTER, STRONGER COLLEGE, WE HAVE BEEN ABLE TO GROW OUR APPRENTICESHIP OFFER - FROM THE PROGRAMMES WE OFFER TO BROADENING THE RANGE OF EMPLOYERS WE WORK WITH.

Our apprenticeships are delivered in partnership with employers, meaning pupils can be sure they are learning the skills employers need and getting real work experience as they work towards their qualification.

Apprenticeships are suitable for a range of levels and abilities – learners can even study to degree level.

How much can an apprentice earn?

The minimum wage for an apprentice is £4.15 per hour for the first year, though many employers pay more. After the first year, this rises to the national minimum wage for their age, if they are 19 or older.

Apprentices work a minimum of 30 hours per week and are entitled to 20 days of paid holiday a year, as well as bank holidays.

What are the benefits?

- Complete qualifications and training while being paid, receiving the same benefits as full-time work colleagues
- Develop the working knowledge and practical skills to prepare the learner for their chosen career
- Work with experts who understand the industry they have chosen and learn from their experience
- Spend time working with people of all ages and abilities, develop confidence and communication skills

Earn and Learn

- Superb support from our dedicated team throughout your apprenticeship
- Make full use of the facilities of the college and train with subject specialist staff using industry standard equipment
- Gain qualifications that will help you to progress in your career of choice and/or on to Higher Education

Courses include:

Accounting	Fabrication and Welding
Beauty	Floristry
Business Administration	Hairdressing
Business Improvement Techniques	Management and Team Leading
Carpentry and Joining	Marine Pilot
Computing	Marine Port Operations Officer
Customer Services	Marketing
Digital Marketing	Motor Vehicle
Dry Lining	Plumbing
Early Years (childcare)	Port Marine Officer
Electrotechnical	Sport
Engineering	Teaching Assistant

GET IN TOUCH

CONTACT US VIA



Call us on 0191 229 5000 or email
us at enquiries@tynemet.ac.uk

To find out more, visit tynemet.ac.uk

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The highest Ofsted rated college on Tyneside. FACT.